



Membership and Certification Submission Checklist

To ensure the smoothest processing experience, make sure you have completed each of the following:

Part 1

- Complete membership application
- Send in \$100 membership Fee

Part 2

- Request a pre-inspections checklist
- Select an Inspection agent - extension agent, ruminant veterinarian, or approved certification agency
- Schedule your on-site inspection
- Collect all farm records and supplemental tear tags

Part 3 (Inspection agent)

- Conduct the on-farm inspection
- Collect *all* supplemental tear tags
- Submit the following items to AGA via email:
 - *Inspection Checklist*
 - Supplement tear tags
 - Any other relevant records or information that may assist AGA with reviewing the inspection – please note all additional information on AGA inspection form
- **Email submission to Standards@americangrassfed.org**

Part 4

- Wait for AGA to reach out to you with certification decision and Licensing Agreement
- SIGN AND RETURN agreement via email
 - NO certifications will be issued without this signed agreement
- Mail in \$150 licensing agreement fee to PO Box 461090, Denver, CO 80246
- Please note: Our certificates are issued on a 15 month cycle. IF you wish to have your AGA inspection coincide with another programs inspection, you may do so.

Part 5

- **GET YOUR AGA GRASSFED CERTIFICATE!**